

**CALL FOR PROJECTS FOR THE NINTH CYCLE OF THE
TransNet ENVIRONMENTAL MITIGATION PROGRAM
LAND MANAGEMENT GRANT PROGRAM
SPECIES AND HABITAT RECOVERY GRANT APPLICATION FORM**

Grant Application Form and required supplementary materials (hereafter referred to as “proposal”) cannot exceed 12 pages.

Applicant Name ¹ :	City of San Diego Public Utilities Dept.
Address:	525 B Street, San Diego CA 92101
Phone and Email Address:	(619) 533-4101, NMcGinnis@sandiego.gov
Name of Property:	Lower Otay Reservoir
General Location:	West side of reservoir
Jurisdiction:	City of San Diego
Total Acres:	12
Estimated Acres Requiring Management:	12
Owner(s) of Property ² :	City of San Diego Public Utilities Department
Land manager(s) of property (<i>include name[s]</i>):	Nicole McGinnis, City of San Diego Public Utilities Department

Brief Project Summary that includes your primary goal and objectives (200-word maximum)
The primary goal of this project is to expand existing coastal cactus wren territory from Salt Creek Preserve towards the Sweetwater population. The proposed project would add to the connectivity work done by other regional stakeholders to increase coastal cactus wren genetic diversity. The sage scrub site is on the west side of Lower Otay Reservoir within the SDMMMP MU 3, and aligns with the 2015 *Coastal Cactus Wren Habitat Conservation and Management Plan*. A secondary goal is to enhance foraging habitat for the California gnatcatcher by controlling non-native annuals and creating open habitat.

In order to create suitable new territories for juvenile cactus wrens, the following objectives are identified:

1. Enhance existing sage scrub habitat by planting cacti in five distinct areas, adjacent to existing nesting territory.
2. Initiate a five-year weed management strategy to control invasive weeds in the existing scrub landscape to provide bare ground and foraging, and reduce plant competition for resources.
3. Remove mature eucalyptus within a defined perimeter of the sites to discourage raptor predation on the cactus wren.
4. Establish a cacti nursery at the reservoir to facilitate growth prior to planting and provide mortality replacement plants.

¹ While collaboration is encouraged in the development of the grant proposal, the proposal must identify one organization as the lead entity that will enter into an Agreement with SANDAG.

² If the applicant is not the landowner, please submit a letter or right-of-entry permit from the land owner granting permission to perform the land management duties as outlined in the proposal. Failure to provide the letter or right-of-entry permit will lead to disqualification of the proposal. **Attached letter or right-of-entry permit (if applicable) does not count towards 12-page maximum.**

Quantify Expected Results *(add bullets as necessary)*

- Creation of five potential cactus wren nesting areas, adjacent to the Salt Creek Preserve population, to expand the existing territory towards the Sweetwater population
- Management of annual weeds, on 12 acres of sage scrub habitat, to provide foraging habitat for the coastal cactus wren and the California gnatcatcher
- Establishment of 40 cacti per acre with a species ratio of approximately 30% opuntia and 70% chollas
- Removal of eucalyptus trees on approximately three acres, adjacent to the enhanced areas, to limit raptor predation perches
- Installation of approximately \$500 worth of signage to inform the public of the eucalyptus removal purpose and enhancement goal

Brief Description of dedicated staff and/or consultants that would work on Project *(200-word maximum)*

Kim Wehinger, MLA, Natural Resource Planner, City of San Diego Public Utilities Department

Jill Terp, Refuge Manager, San Diego National Wildlife Refuge, US Fish and Wildlife Service (cholla nursery stock)

Jason Allen, Natural Resource Manager, Black Sage Environmental

Kristine Preston, PhD, Ecologist, San Diego Management and Monitoring Program US Geological Survey (restoration consultation)

Andrew Funk, Natural Resource Planner, City of San Diego Public Utilities Department

Tim Breidenstein, Otay Reservoir Keeper, City of San Diego Public Utilities Department

Funding Needs Summary

Please indicate how much funding is being requested from SANDAG and any matching funding proposed.

Budget Item	Requested Funding Amount	Proposed Matching Funds*	Description
Personnel Expenses Staff	\$0	\$0	NA
Personnel Administrative Expenses	\$0	\$0	NA
Consultant Expenses	\$326,600	\$93,229	FUNDING REQUEST Annual weed management, eucalyptus control, cacti relocation, nursery stock cultivation, and cacti field planting and care - performed by a consultant. CITY MATCH: Years 4 & 5 weed mgmt., year 2 eucalyptus control , nursery fencing, cultural resources pedestrian survey prior to field planting, and nesting survey prior to tree removal.
Other Direct Expenses	\$10,142	\$2,552	FUNDING REQUEST Herbicide/dye/surfactant, years 1 – 3 weed mgmt. CITY MATCH: Herbicide/dye/surfactant, years 4 & 5 weed mgmt.
Indirect Costs ³	\$0	\$0	All indirect charges (e.g., overhead) on the project, if any.
Totals	\$336,742	\$95,781	

*if applicable

Are there matching funds available? Yes No

If yes, how are the matching funds assured (100-word maximum)?

Matching funds are available from the Public Utilities' Watershed and Resource Protection annual budget for land management, which includes invasive plant management, fencing (access control), cultural resources surveys, and nesting surveys.

The Public Utilities estimates in-kind goods and services at \$65,000 over five years. However, this amount is not included as matching funds for the grant. The in-kind goods and services would include grant administration, project management, site visits, travel, installation of a 1,000 foot water line to the nursery site, irrigation water, signs at all enhancement sites, and roll-off bins for biomass recycling.

Attach a letter from the organization/partner that ONLY provides confirmation that they are committed to providing the matching funds proposed for this project. Letters confirming matching funds will not count toward the 12-page limit. (General letters of support not related to commitment of matching funds will NOT be accepted and will NOT be considered as part of the proposal).

³ Indirect Costs are only allowable if: (1) applicant has an indirect cost allocation plan audit approved by a qualified independent auditor or (2) the applicant's proposed method for allocating indirect costs is submitted with the proposal in accordance with [OMB guidelines](#) and approved by SANDAG. Indirect costs will not be reimbursed until one of the two conditions above are satisfied and indirect cost allocation plans must be renewed annually. **The indirect cost methodology (if applicable) included with the application does not count toward the 12-page maximum.**

PROJECT PROPOSAL

The proposal will include (A) the purpose of the project, (B) the scope of work by tasks, (C) the proposed budget, including matching funds, by task, and (D) a schedule for each task. Applicants must clearly identify their proposed tasks in the scope of work, funding requested for each task (please identify staff hours and cost separately from consultant costs), start and end dates of the tasks, and deliverables. *Applicants are encouraged to identify phasing and prioritization of tasks in their proposal in case full funding for the project is not available.*

A. Project Purpose

Address the following in the proposal:

1. Describe the proposed management activity(ies) and how it relates to the Management Strategic Plan (MSP) for Conserved Lands in Western San Diego County. Is there current management occurring or has past management occurred on the property (please describe)? If the proposed management activity is based on the results from past field inspections of the species occurrence, describe the conditions and management needs identified and whether or not the data has been provided to the San Diego Management and Monitoring Program. If implementing fire management actions, describe the management technique being used and whether a fire plan currently exists.

The proposed management activity includes enhancement of 12 acres of coastal sage scrub habitat to provide five nesting territories for *Campylorhynchus brunneicapillus* (coastal cactus wren). The site is adjacent to Salt Creek Preserve and will expand suitable nesting habitat. The generalized tasks include weed management (invasive annuals and eucalyptus) as well as rearing and planting cacti. The weed management will increase open habitat for foraging, for the cactus wren and the California gnatcatcher, as well as reduce resource competition for the cacti. The eucalyptus removal will limit raptor predation adjacent to the enhanced areas.

The MSP identifies the “most important threat to coastal cactus wren has been the loss and fragmentation of cactus scrub habitat as a result of urban and agricultural development”. The plan also identifies two additional threats: invasive plant species by reducing open habitat for foraging, and predation by raptors. This project would support the MSP management goal for the species by actively expanding the existing territory. The MSP identifies the Conserved Land at Lower Otay Reservoir for “potential restoration” to increase connectivity to the Sweetwater population. This project would expand existing nesting habitat towards the Sweetwater population.

The proposed project also supports the *South San Diego County Coastal Cactus Wren Conservation and Management Plan*, by expanding and increasing suitable habitat and connectivity for cactus wren dispersal within MU3. The Conceptual Connectivity Design for Sweetwater – Otay Cactus Wren Linkage identifies the site as a priority restoration area adjacent to Salt Creek. Dr. Kristine Preston (USGS) visited the site with City staff in November, 2017 and confirmed the location is a good candidate for enhancement/restoration to expand territory.

2. Which MSP species and their habitats will benefit from the proposed management activity? Which specific MSP objective(s) and action(s) will be implemented? Name the specific MSP species occurrence(s) to benefit from the management activity, if applicable.

The proposed project directly aims at enhancing coastal sage scrub habitat for coastal cactus wren. The MSP suggests that the coastal cactus wren “should be managed as a Species Management Focus Category SO”. The SO designator identifies the species as “significant occurrence(s) at risk of loss from MSPA”. The MSP identifies the Cornerstone Lands at Lower Otay Reservoir for potential restoration to expand occurrences.

A known population of cactus wren currently inhabits the protected Salt Creek Preserve, less than 1,000 feet west of proposed sites. The project would develop five distinct territories on the City of San Diego Cornerstone Land to support territory expansion.

Proposed management activities include harvesting cacti from Rancho Jamul Ecological Reserve and transplanting to a new nursery at Lower Otay Reservoir. The relocation of stock to the reservoir will allow plants to continue to grow near the final destination for two years while weed management and eucalyptus removal prepare the sites for planting. Additional weed management will occur for three more years for a total of five years of weed management.

California gnatcatchers in the area will also benefit from controlling non-native annuals and creating open habitat for foraging.

3. To be eligible for funding, the proposed project must be within the MSP area. In which Management Unit is the project located? (*Attach a map*)

The proposed project is within MU 3. See attached map

4. Describe the stressors and/or threats to the MSP species and their habitats in the project area that will be addressed through implementation of this project proposal.

The prime stressors for the coastal cactus wren are lack of habitat and fragmentation. Additional stressors include invasive weeds and predation. This proposed project would expand existing territories by 12 acres and provide a one-mile suitable habitat link towards the Sweetwater population. The plan also identifies two additional threats: invasive plant species by reducing open habitat for foraging, and predation by raptors. Removing eucalyptus trees will limit predation from raptors and weed management will remove invasive plant species to create open habitat.

5. Describe the management techniques proposed, including whether they have been previously used successfully and where. Are there any negative effects to MSP and other sensitive species and their habitats that could result from the proposed management action?

Cacti planting will occur at a density of 40 per acre, with densely planted clusters across the sites. All five distinct sites are larger than the one-acre, as suggested in Appendix D of the South San Diego County Coastal Cactus Wren Conservation and Management Plan. The consultant will tailor all enhancement activities identified in the Best Practices appendix to the individual areas. To initiate the project, a weed management campaign will occur at all sites prior to planting. Post cacti planting weed management will reduce competition for water and provide open areas for foraging. Weed management will span five years.

The City of Chula Vista (Salt Creek) and the United States Fish and Wildlife, National Wildlife Refuge (hills of Miguel Mountain) have successful projects using these techniques.

6. What strategic approach will be used to ensure the successful, long-term outcome of the proposed project (e.g. upstream exotic removal prior to downstream, future on-going maintenance)? Which adjacent conserved lands will not be included and why?

Once the five-year grant period is over, the greatest obstacle to the long-term success of the cacti is weed management, fire, or drought. The five-year weed management component of the project should dramatically reduce the weed seed bank. Cacti will receive supplemental water during establishment. Both management practices will provide the best possibility for strong root growth to ensure survivability.

Adjacent conserved lands are not included due to cost and staff availability to manage additional workloads. If this project receives funding and new populations of cactus wren nest in the newly established territories, further expansion would be encouraged.

7 What are the goals and objectives for the proposed project? What criteria/metrics will be used to measure success? If applicable, what quantitative monitoring data will be collected to evaluate success? Who will be collecting the monitoring data and what are their qualifications?

The primary goal of this project is to expand existing coastal cactus wren territory from Salt Creek Preserve towards the Sweetwater population. A secondary goal is to enhance foraging habitat for the CA gnatcatcher by controlling non-native grasses and creating open habitat.

The objectives are to enhance 12 acres of cactus wren habitat adjacent to the Salt Creek population. A five-year weed management component will provide open habitat for cacti and foraging. Removal of mature eucalyptus trees will eliminate predator perches. A temporary nursery will house cacti from the Rancho Jamul Ecological Reserve and provide growing grounds near the proposed enhancement sites. The nursery will increase efficiency of cacti relocation because moving smaller plants is considerably easier.

Cacti establishment is the success criterion. The benchmark is less than 25% mortality, three months after planting. If mortality exceeds this threshold, prompt remedial planting will ensue. Dr. Preston will consult on restoration activities and provide coordination as needed.

8 How will the applicant manage the data collected? What software will be used to house the data? Who will be responsible for compiling and transferring the data to SANDAG? Who will be preparing the required quarterly, final, and all other reports?

The proposed project is an expansion of existing habitat, thus monitoring will focus on cacti establishment. The City of San Diego Public Utilities Watershed staff will prepare quarterly and final reports using quantifiable data such as cacti survivability & mortality, and photo documentation.

9 Has the proposed project received TransNet Environmental Mitigation Program (EMP) funds previously? If so, what was accomplished with the funds and why are additional funds being requested?

The project has not previously received EMP funds.

10 Is the proposed activity being done on land that was previously set aside as mitigation? If yes, please elaborate.

The City did not acquire this property for the purpose of mitigation. The City land at Lower Otay is one of four MSCP Cornerstone Lands, protected in perpetuity. The Cornerstone Lands also serve as upland mitigation banks for Tier II (coastal sage scrub/chaparral), Tier IIIA (mixed chaparral & chamise chaparral), and Tier IIIB (non-native grasslands).

B. Scope of Work by Task

Please break down the proposal into discrete tasks and include a task name, description of each task, quantifiable expected results, and discrete deliverables for each task. *Note: make sure to list tasks for quarterly reporting on the status of the grant project and a final report on the outcome of the grant project. You may add or subtract rows as needed.*

Exhibit A – Proposed Project Scope of Work

Task No.	Task Name	Task Description	Quantifiable Results/Deliverables
	Name of Task	Describe Task	List the quantifiable results and deliverables
1	Annual Weed Management	A five-year weed management program will begin with a preliminary dethatching to remove biomass and reduce the seedbank. Following dethatching, weed management will combine mechanical and chemical control methods on annual weeds between existing scrub shrubs. The objective is to provide areas for cacti clusters and solitary planting, and bare ground for foraging for potential cactus wren and resident California gnatcatchers. Weed management will occur for two years prior to planting and for three years after planting.	Reduce weed coverage by 70 % around cacti cluster sites and 90% within a 1 meter radius of planted cacti by project end.
2	Eucalyptus Control	Removal of mature eucalyptus trees to eliminate predator perches adjacent to the sites. The cut-stump method will occur in the first year with a follow-up spraying of new sprouts in the second year. The consultant will take leafy biomass and branches too large for chipping to the City landfill for composting, chip material for onsite mulch, and use large diameter logs for habitat or access control.	Removal of large eucalyptus trees on approximately three-acres adjacent to the sites.
3	Cacti Relocation	Relocation of <i>Opuntia littoralis</i> and <i>Cylindropuntia Prolifera</i> plants, cuttings, and pads from the Rancho Jamul Ecological Reserve nursery to a temporary nursery site at Lower Otay Reservoir. Moving smaller pads and cuttings will reduce handling and transport costs. Growing the cacti out for two years will provide greater biomass in a shorter time. Other cuttings or pads may come from city land at Otay Reservoir to supplement stock. Propagation of 576 cacti includes approximately 20% more cacti to account for mortality. Species ratio equal to 70% chollas and 30% opuntia.	In-ground planting of plants, cuttings, and pads in a temporary nursery at Lower Otay Reservoir.
4	Nursery Creation and Stock Cultivation	Cacti cultivation for minimum of two years to include: weed control, irrigation, and pest management (cochineal and herbivory)	Propagation of 576 healthy cacti for planting.
5	Cacti Field Planting and Care	Cacti planting on 12 acres at minimum densities of 40 cacti per acre. Species ratio equal to 70% chollas and 30% opuntia. Supplemental watering will occur during the first two years of establishment.	Cacti cluster establishment across sites: 144 opuntia and 336 chollas.
6	Administrative	Project administrative management, progress reports, and consultant invoice processing.	Requisite project reports, per grant contract.
<p>NOTES:</p> <ol style="list-style-type: none"> 1. Cacti relocation will be limited by weather conditions favorable to general cacti transplanting BMPs, and likely not occur in winter if a “wet winter” is experienced. 			

C. Budget by Task

Please include a specific budget for each task described in the Scope of Work (Section B above). This should include both requested SANDAG funds and any matching funds proposed for each project year. *If matching funds are proposed, please distribute the match commitment proportionately¹.* Applicants are encouraged to identify phasing in their proposal in case full funding for the project is not available. You may add or subtract rows and columns as needed. *This funding category is intended to fund restoration and enhancement projects taking place over a three- to five-year period and will not cover on-going annual costs within applicant's organization.*

Exhibit B – Proposed Project Budget

Task Number	Task Name	Year 1 Grant Request	Year 1 Matching Funds ¹	Year 2 Grant Request	Year 2 Matching Funds ¹	Year 3 Grant Request	Year 3 Matching Funds ¹	Year 4 Grant Request	Year 4 Matching Funds ¹	Year 5 Grant Request	Year 5 Matching Funds ¹	Total Grant Request	Total Matching Funds	Total Project Cost
1	Annual weed management	\$68,508	\$0	\$65,653	\$0	\$51,381	\$0	\$0	\$42,818	\$0	\$34,254	\$185,542	\$77,072	\$262,614
2	Eucalyptus control	\$93,600	\$4,000 ⁴	\$0	\$5,709	\$0	\$0	\$0	\$0	\$0	\$0	\$93,600	\$ 9,709	\$103,309
3	Cacti relocation	\$17,280	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$17,280	\$ 0	\$17,280
4	Nursery creation and stock cultivation	\$11,520	\$5,000 ⁵	\$11,520	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,040	\$ 5,000	\$28,040
5	Cacti field planting and care	\$0	\$0	\$0	\$0	\$17,280	4,000 ⁶	\$0	\$0	\$0	\$0	\$17,280	\$4,000	\$21,280
6	Administrative	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total		\$190,908	\$9,000	\$77,173	\$5,709	\$68,661	\$4,000	\$0	\$42,818	\$0	\$34,254	\$336,742	\$95,781	\$432,523
Indirect Cost (_ %)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL		\$190,908	\$9,000	\$77,173	\$5,709	\$68,661	\$4,000	\$0	\$42,818	\$0	\$34,254	\$336,742	\$95,781	\$432,523
PERCENTAGE		%44	%2	%18	%1	%16	%1	%0	%10	%0	%8	%78	%22	%100

- Throughout the Project, Matching Funds must be proportionate to Total Project Costs (Grant Request and Matching Funds combined). For example, if a proposed project Year 1 Grant Request is \$80,000 and proposed Year 1 Matching Funds are \$20,000, the Total Year 1 Project Costs are \$100,000. Therefore, the required proportionate matching funds to provide per invoice during Year 1 of the project are 20 percent (e.g. invoice submitted for \$8,000 grant amount reimbursement and \$2,000 matching funds submitted). However, if the Year 2 Grant Request is \$70,000 and proposed Year 2 Matching Funds are \$30,000, while the Total Year 2 Project Costs also are \$100,000, the required proportionate matching funds increases per invoice during Year 2 of the project to 30% (e.g. invoice submitted for \$7,000 grant amount reimbursement and \$3,000 matching funds submitted). Retention will be withheld beyond the 10 percent retention for each invoice submittal that does not meet the proportionate matching funds requirement. These additional matching funds retained will not be released until the proportionate matching funds are reached for the project to-date.

⁴ City match for nesting survey prior to tree removal

⁵ City match for nursery fencing

⁶ City match for pedestrian cultural resource survey prior to field planting

D. Project Schedule

Please include start and end dates relative to the anticipated Notice to Proceed (assumes Fall 2018) for each task described in the Scope of Work (Section B above). Please list tasks for quarterly reporting on the status of the grant project and a final report on the outcome of the grant project. You may add or subtract rows as needed.

Exhibit C - Proposed Project Schedule
(Assumes Fall 2018 Notice to Proceed [NTP])

Task No.	Task Name	Proposed Start Date *	Months Needed to Complete Task	Task End Date
1	Annual weed management	"1" Month from NTP	"58" Months	07/30/2023
2	Eucalyptus control	"1" Month from NTP	"24" Months	10/30/2020
3	Nursery development	"1" Month from NTP	"12" Months	10/30/2019
4	Cacti relocation	"1" Month from NTP	"7" Months	05/30/2019
5	Nursery maintenance	"1" Month from NTP	"24" Months	10/30/2020
6	Cacti planting	"25" Months from NTP	"8" Months	06/30/2021
7	Administration	"1" Month from NTP	"60" Months	09/30/2023

NOTES:

1. The above dates presume a NTP of September 30, 2018 and staff will update to reflect the actual NTP, if the project is selected.
2. All tasks with proposed start dates of "1" Month from NTP are shovel ready.
3. Task 4, cacti relocation, is temporally dependent and will require warm, dry temperatures.
4. Eucalyptus control will be performed by the California Conservation Corps and they are mandated to respond to emergencies, thus start time may be affected

Please explain why and how much additional time would be needed in the event of any delays due to NTP being provided beyond Fall, 2018 and/or unexpected weather conditions such as drought that could occur during the proposed project implementation.

Cacti relocation is temporally dependent and will require dry weather for cuts to callus. A NTP after the start of the fall rains would likely delay moving cacti to the temporary nursery. The California Conservation Corps (CCC) will perform eucalyptus control. Responding to emergencies is a mandated responsibility for the CCC, thus an emergency may affect start time without notice. However, the end dates provided for these tasks should allow for completion given any delays.

NOTICE REGARDING PREVAILING WAGES

SANDAG’s EMP Land Management Grant Program projects are funded with *TransNet* revenues consistent with the *TransNet* Extension Ordinance adopted by the voters in November 2004 (SANDAG Ordinance 04-01). Although SANDAG Ordinance 04-01 does not require payment of prevailing wages, California law may require that public works projects pay prevailing wages for workers.

Applicant acknowledges that SANDAG has strongly encouraged Applicant to seek legal counsel regarding whether the Proposed Project will require applicant to pay prevailing wages and agrees that SANDAG will have no liability for conducting this analysis. Yes No

Applicant acknowledges that if awarded an EMP Land Management Grant, the grant agreement between SANDAG and the grantee requires grantee’s compliance with all federal, state and local laws and ordinances applicable to the Agreement. Yes No

REQUIRED STATEMENTS FROM APPLICANT

Yes No The applicant has read and understands the Sample Grant Agreement (Agreement) and Invoice Template (Attachment 4).

Yes No If the SANDAG Board of Directors approves the proposed project proposal, the proposed applicant agrees to sign and return the Agreement to SANDAG, without exceptions or amendments, within 45 days of receipt.

Yes No The applicant agrees to comply with SANDAG’s Board Policy No. 035, Competitive Grant Program Procedures, which outlines “Use-it-or-lose-it” project milestone and completion deadlines. Board Policy

No. 035 is included in the Agreement, and also is on SANDAG's website at the following link: sandag.org/organization/about/pubs/policy_035.pdf

Yes No The applicant understands that 10 percent of all invoices will be retained until the completion of the proposed project.

Yes No The applicant understands that for proposed projects with matching funds, retention will be withheld beyond the 10 percent retention for each invoice submittal that does not meet the proportionate matching funds requirement. These additional matching funds will not be released until proportionate matching funds are reached for the project to-date.

Yes No The applicant understands that all invoices must be accompanied by written, documented support of the charges for requested reimbursement of grant funds and payment will not be made by SANDAG until all documents are satisfactorily submitted.

Yes No The applicant understands that invoices and reports must be submitted on a quarterly basis within three weeks after the period covering January 1 to March 31; within three weeks after the period covering April 1 to June 30; within three weeks after the period covering July 1 to September 30; and within three weeks after the period covering October 1 to December 31.

Yes No The applicant understands that the EMP quarterly report template (to be sent to the grantee after NTP is issued) must be used to document quarterly progress and that invoices with errors will be returned to the grantee for correction prior to being processed by SANDAG staff.

Yes No The applicant understands that the final invoice must be accompanied by written, documented support of the charges for requested reimbursement of grant funds; a final report (prepared in accordance with the final report template to be sent to grantee after NTP is issued); and all outstanding deliverables in order to receive final payment and have retained funds released.

Yes No The applicant understands that to be considered eligible for funding, a resolution complying with the requirements of Board Policy No. 035, Section 4.1, must be submitted to SANDAG at least *two weeks* prior to the recommendation by the Regional Planning Committee of the list of prioritized project proposals. SANDAG will provide applicants with advance notice of the Regional Planning Committee's anticipated meeting date.

Yes No The applicant agrees to submit all project data/information to SANDAG in a format compatible with the regional management database.

I have the authorization to submit this proposal (Grant Application Form and required supplementary materials) on behalf of my organization.

NICOLE A. MCGINNIS

Applicant Name/Title (print or type)

Applicant Signature

Date

1/11/2018

Potential Habitat Enhancement Sites

